

UNITED STATES DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE

CONCESSIONER ANNUAL FINANCIAL REPORT
(For Concessioners with Gross Receipts of Less than \$250,000)

NPS USE ONLY

Date Received:

Park _____

Region _____

WASO _____

For the Period from ____/____/____ to ____/____/____

Concessioner _____ Park/Area _____

(Contract or Permit No.)

(Effective Date)

(Expiration Date)

CONCESSIONER'S CERTIFICATION

I certify that this report has been examined by me and to the best of my knowledge and belief is a true, correct, and complete report.

(Date)

(Concessioner's Signature)

(Title)

☒ Corporation

☒ Subchapter "S" Corporation

☒ Partnership

☒ Sole Proprietorship

STATEMENT OF INCOME

1. GROSS RECEIPTS

- | | | | |
|-------------------------|-------------------------|------------------------------|----------|
| a. _____ Lodging | e. _____ General Mdse. | i. _____ Marina | m. _____ |
| b. _____ Food | f. _____ Auto Service | j. _____ River Running/Float | n. _____ |
| c. _____ Alcoholic Bev. | g. _____ Transportation | k. _____ Boat Rental | o. _____ |
| d. _____ Souvenirs | h. _____ Horse | l. _____ Guide Service | p. _____ |

2. TOTAL GROSS RECEIPTS.....(1-a Thru 1-p)..... _____

COST OF SALES

- | | |
|--|-------|
| 3. Inventory - Beginning | _____ |
| 4. Plus Purchases | _____ |
| 5. Less Inventory Ending | _____ |
| 6. TOTAL COST OF SALES ...(Subtract Line 5 from the Sum of Lines 3 & 4)..... | _____ |
| 7. GROSS PROFIT ...(Subtract Line 6 from Line 2)..... | _____ |

EXPENSES

- | | |
|--|-------|
| 8. Salaries and Wages | _____ |
| 9. Payroll Taxes and Benefits | _____ |
| 10. Utilities and Telephone | _____ |
| 11. Operating Supplies | _____ |
| 12. Office Expense | _____ |
| 13. Depreciation and Amortization | _____ |
| 14. Repairs and Maintenance | _____ |
| 15. Insurance | _____ |
| 16. Advertising | _____ |
| 17. Interest | _____ |
| 18. Legal and Accounting Fees..... | _____ |
| 19. Car and Truck Expenses | _____ |
| 20. Travel, Meals, and Entertainment | _____ |
| 21. _____ | _____ |
| 22. _____ | _____ |
| 23. _____ | _____ |
| 24. _____ | _____ |
| 25. _____ | _____ |

Government Franchise Fees

- | | |
|--|-------|
| 26. _____ % of Gross Receipts or Flat Fee..... | _____ |
| 27. Building Use Fee | _____ |

28. TOTAL EXPENSES.... (Add Lines 8 Thru 27) _____

29. Net Income (Loss) Before Income Taxes _____

SUPPLEMENTAL SCHEDULES MAY BE REQUIRED

GENERAL INSTRUCTIONS

Who must file

Concessioners whose gross receipts do not exceed \$250,000 shall file form No. 10-356A, Concessioner Annual Financial Report. Concessioners operating in more than one park shall prepare a separate report for each park. Concessions having gross receipts between \$100,000 and \$250,000 shall also file Form 10-356B, Balance Sheet.

When and Where to file

The report shall be filed within the time period specified in the concession contract or permit.

Submit one signed original and three copies of the Concessioner Annual Financial Report directly to the Superintendent administering the area.

Where to get Form

Concessioners may obtain Form 10-356A, Concessioner Annual Financial Report forms from the Superintendent.

Rounding Off Dollars

Please round off cents to the nearest whole dollar.

Specific Instructions

- | | | |
|-------|--------|---|
| Lines | 1a.-p. | Enter by department the total gross receipts from all sales for cash or credit. This amount should be after "Returns and Allowances" and "Sales Tax." In the blank columns m., n., o., and p., list other departments and enter amount. Examples are vending, ski operations and bath houses. |
| Line | 2 | Add columns 1.a. through 1.p. and enter amount. |
| Lines | 3-5 | Self-explanatory. |
| Line | 6 | Subtract line 5 from the sum of lines 3 and 4 and enter amount. |
| Line | 7 | Subtract line 6 from line 2 and enter amount. |
| Lines | 8-20 | Self-explanatory. |
| Lines | 21-25 | On these blank lines, list expenses not shown elsewhere and enter amount. |
| Line | 26 | Enter the percentage rate or flat fee as stated in the contract/permit. If percentage rate, calculate and enter the appropriate amount. Attach computation if gross receipt amount used differs from line 2. |
| Line | 27 | Enter the amount of fee for the use of Government improvements stated in the contract/permit. |
| Line | 28 | Enter the total of lines 8 through 27. |
| Line | 29 | Subtract line 28 from line 7 and enter the amount. |